

December 18, 2017

Youth and Community Outreach, Inc.
4990 W. Irlo Bronson Memorial Highway
Kissimmee, Florida 34746

Attention: Hasan Baig

RE: Architectural Services
Muslim School Buildings

Dear Mr. Baig:

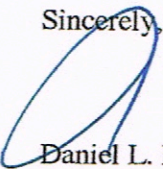
It is a pleasure to submit to you this proposal to provide architectural services for the referenced project. It is my understanding that the scope of the project consists of the design of a raised wood deck system to connect 11 modular buildings for the school. We will design the decks, ramps, and handrails to conform to the current building code. We will also include engineering design for the exterior lighting and the electrical service to each unit. We will also design the dumpster enclosure to be permitted. Site work and landscape design and irrigation services would be performed by others under a separate contract. I have included a line item for coordination of a bidding process between general contractors, if necessary. I propose to perform contract administration, which would include site visits, preparation of revised drawings during construction, review of shop drawings, review of pay requests, on an hourly basis, at a hourly rate as stated on the attached rate sheet.

Our fee schedule would be as follows:

Initial Payment	\$ 2,000	pt 1/11/18	
Completion of final drawings	7,500	pt 3000	4/16/18
Approval of permit	500	pt 2500	5/16/18
Total	\$10,000	2000	Balance remaining
Coordination of Bidding Process (between General Contractors, if necessary)	\$1,500		

We are ready to start immediately, and look forward to a successful building program.

Sincerely,


Daniel L. Bumpus

Bumpus and Associates, Inc

603 Front Street
Celebration, FL 34747

Invoice

Date	Invoice #
4/14/2018	3006

Bill To
Youth and Community Outreach 4990 W. Irlo Bronson Memorial Highway Kissimmee, FL 34746

Terms

Description	Qty	Rate	Amount
completion of permit drawings		7,500.00	7,500.00
Sales Tax		0.00%	0.00
		pd 4.16.18	3000.00
		pd 5.16.18	2500.00
		balance remaining	2,000.00
Total			\$7,500.00

Phone #	Fax #
407-566-0200	407-566-0222